

**MINUTES
BOARD OF MAYOR AND ALDERMEN
REGULAR MEETING
AUGUST 16, 2022**

Board present

Mayor Ann Schneider
Vice Mayor Tim Harris
Alderman Bobby Trotter
Alderman Jeff Gragg
Alderman Emily Green
Alderman James Hubbard

Staff present

City Manager Ryan Martin
Assistant City Manager Candice Tillman
City Recorder Lisa Crockett
City Attorney Christy Bartee
City Clerk Kimberly Brickles

Board Absent

Alderman Lisa Arnold

- 1.0 Call to order 6:00 P.M.
- 1.1 Pledge of allegiance to the American flag.
- 1.2 Moment of silence.
- 1.3 Vice Mayor Harris moved to approve the minutes from the regular meeting of the Board of Mayor and Aldermen held July 19, 2022. The motion was seconded by Alderman Gragg and passed by a 6-0 electronic vote.
- 2.0 Legislative
- 2.1 Alderman Hubbard moved to approve Ordinance 22-15 on first reading. An ordinance amending the fiscal year 2023 annual budget for the City of Springfield by amending certain General Fund and Utility Fund operating budgets. The motion was seconded by Vice Mayor Harris and passed by a 6-0 electronic vote.
- 2.2 Vice Mayor Harris moved to approve Ordinance 22-16 on first reading. An ordinance amending the City of Springfield service practice policies by amending the section entitled "Billing" by amending the subsection entitled "Billing adjustments" to read as set forth in "Exhibit A". The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.
- 2.3 Alderman Green moved to approve Resolution 22-25. A resolution declaring the intent of the City of Springfield to reimburse itself for certain expenditures relating to public works projects with the proceeds of tax-exempt debt obligations to be issued by the City of Springfield in an approximate amount of \$19,905,000. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.

2.4 Vice Mayor Harris moved to approve Resolution 22-26. A resolution authorizing the appropriation of funds in the fiscal year 2023 Annual Budget for the financial aid of nonprofit charitable and nonprofit civic organizations in accordance with Section 6-54-111, Tennessee Code Annotated. The motion was seconded by Alderman Green and passed by a 6-0 electronic vote.

2.5 Alderman Hubbard moved to approve Resolution 22-27. A resolution accepting a letter of credit from JRF, LLC to guarantee maintenance surety for stormwater structure, ditch, and riprap improvements for the Village Square Townhome subdivision. The motion was seconded by Alderman Green and passed by a 6-0 electronic vote.

2.6 Item removed from the agenda. No action taken.

3.0 Administrative

3.1 Alderman Hubbard moved to approve the monthly TVA wholesale fuel cost adjustment of \$0.03064 per kilowatt hour effective September 1, 2022. The motion was seconded by Alderman Green and passed by a 6-0 electronic vote.

The resulting retail rate is 13.2% lower than last month and will result in a \$12.85 to \$20.08 decrease in the average residential electric bill.

3.2 Alderman Green moved to approve the adjustment of monthly gas rates of the Springfield Gas Department. The motion was seconded by Vice Mayor Harris and passed by a 6-0 electronic vote.

The Purchased Gas Adjustment (PGA) decreased to \$0.7617 or 20.8% from the previous month. The actual decrease in rates across the board averaged 15.58%.

3.3 Alderman Green moved to approve the appointment of Dwayne Sword to the Industrial Development Board to fill the unexpired term of Robert Williams. The term expires September 30, 2022. The motion was seconded by Vice Mayor Harris and passed by a 6-0 electronic vote.

3.4 Vice Mayor Harris moved to approve a contract in the amount of \$83,000 with Destination by Design Planning, LLC of Boone, NC for the development of the Tourism and Branding Master Plan. The motion was seconded by Alderman Hubbard and passed by a 5-1 electronic vote. Ayes: Schneider, Trotter, Hubbard, Gragg, Green Nay: Harris

3.5 Alderman Green moved to approve a contract in the amount of \$20,000 with Community Development Partners, LLC for administrative services for the Wartrace Creek Interceptor project. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.

3.6 Alderman Green moved to approve the annual agreement with the Regional Transportation Authority of Middle TN in the amount of \$15,000 for bus service between Springfield and Nashville. The motion was seconded by Vice Mayor Harris and passed by a 6-0 electronic vote.

4.0 Consent

Vice Mayor Harris moved to approve the entire consent docket. The motion was seconded by Alderman Trotter and passed by a 6-0 electronic vote.

- 4.1 Electric Department's request to purchase a trailer mounted underground puller in the amount of \$193,782.75 from Sherman & Reilly of Chattanooga, TN as a sole source. Budget: \$200,000
- 4.2 Gas Department's request to award the bid for the annual materials supply contract for unit pricing as needed. Bid summary attached.
- 4.3 Fire Department's request to purchase eight (8) sets of turn-out gear in the amount of \$26,960 from Safe Industries of Easley, SC as a sole source. Budget: \$27,750
- 4.4 Fire Department's request to award the bid for a storm siren for Martin Luther King, Jr. Park in the amount of \$31,964.11 to Mobile Communications America/Birmingham, of Madison, TN. Budget: \$30,000
- 4.5 Public Works Department's request to purchase a 2023 Freightliner M2 106 Knuckleboom truck in the amount of \$205,522.35 from CMI Equipment Sales, Inc. of Goodlettsville, TN utilizing Sourcewell contract #040621. Budget: \$205,522.35 – Sanitation
- 4.6 Public Works Department's request to purchase a Cat 315 GC Excavator in the amount of \$228,460.19 from Thompson Machinery Commerce Corporation of LaVergne, TN utilizing state contract #72878, Title #SWC2525. Budget: \$230,000
- 4.7 Water/Wastewater Department's request to purchase skid steer in the amount of \$72,241.96 from Parman Tractor and Equipment of Nashville, TN utilizing state contract #SWC-225. Budget: \$75,000
- 4.8 Water/Wastewater Department's request to purchase flocculator boxes in the amount of \$63,209 from Hayward Gordon Group, ULC of Hixon, TN as a sole source. Budget: \$75,000
- 4.9 Water/Wastewater Department's request to purchase a 2022 Ford F-150 Crew Cab 4x4 pickup truck in the amount of \$44,997 from Ford of Murfreesboro, TN, utilizing state contract SWC #209. Budget: \$40,000
- 4.10 Water/Wastewater Department's request to purchase 2,675 Sensus water meters and 2,800 Itron endpoints in the amount of \$599,930 from United Systems of Lafayette, TN as a sole source. Budget: \$600,000

Mayor Schneider congratulated Mr. Ryan Martin and Mr. Terry Martin for receiving the Excellence in Parks and Recreation award from the Tennessee Municipal League (TML) earlier this week at the TML Conference in Gatlinburg, TN.

Vice Mayor Harris recognized Mr. Terry Martin for his role in the movie *The Life of Me* that is being filmed in town. Mr. Martin plays a crooked cop in the movie and has several speaking parts.

5.0 City Manager's Report

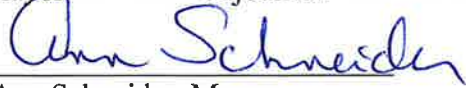
During City Manager Ryan Martin's report, he reported that:

- The Tourism Master Plan that was approved tonight does not get funded from the General Fund. This study is funded solely from the Hotel/Motel tax revenues from the Tourism Fund.
- Several items on the Consent Docket tonight were over budget. Staff is struggling to purchase items for the amounts in the budget due to the ongoing material shortage. He reminded the board that staff will explain how they are paying for the overage in their request to purchase.
- Mayor Schneider serves as District 5 Director for the Tennessee Municipal League (TML) and was recently appointed to serve on the Executive Committee.
- Cross Walk Stamping continues after a brief delay due to equipment issues. The project will delay traffic a little longer than originally planned.
- Several community members and employees have had the opportunity to participate in *The Life of Me* movie that is being filmed in town. Productions filmed here bring in thousands and thousands of dollars that are spent in this community at restaurants, hotels, stores, and shops which provides an economic boost with the increased sales tax revenue.
- The board received an email and citizens should be receiving notices in their utility bills regarding the violation notice that was received at the wastewater treatment plant. The agricultural herbicide Atrazine was found at a higher level than the limits tolerated. This was caused by the lack of rain and due to the wastewater treatment plant being surrounded by farm land. At no point was anyone in any immediate danger, otherwise citizens would have been notified immediately. The state requires that we notify customers of the violation.
- Staff is very busy with training for the new software conversion. He asked for the community's patience during this time. The new software will change the way we do business, and in the end, will ultimately be more efficient and beneficial for everyone.

Alderman Hubbard recognized Ms. Tinnie Mendenhall for her 42+ years of service to the City of Springfield. Ms. Tinnie will retire at the end of the month.

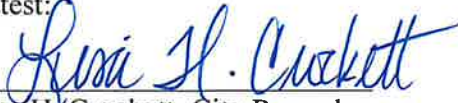
6.0 Adjournment

Mayor Schneider adjourned the meeting.

A handwritten signature in blue ink that reads "Ann Schneider". The signature is written in a cursive style with a large initial "A".

Ann Schneider, Mayor

Attest:

A handwritten signature in blue ink that reads "Lisa H. Crockett". The signature is written in a cursive style with a large initial "L".

Lisa H. Crockett, City Recorder