

**MINUTES**  
**BOARD OF MAYOR AND ALDERMEN**  
**REGULAR MEETING**  
**JULY 18, 2023**

**Board present**

Mayor Ann Schneider  
Vice Mayor Tim Harris  
Alderman Jeff Gragg  
Alderman James Hubbard  
Alderman Bobby Trotter  
Alderman Emily Green  
Alderman Lisa Arnold

**Staff present**

City Manager Ryan Martin  
Assistant City Manager Candice Tillman  
City Recorder Lisa Crockett  
City Attorney Christy Bartee  
City Attorney Mark Nolan  
City Clerk Melissa Brown

1.0 Call to order 6:00 p.m.

1.1 Pledge of allegiance to the American flag.

1.2 Moment of silence.

Mayor Schneider stated that Freedom Fest was a hit. She thanked the staff, volunteers, and everyone for their hard work.

1.3 Vice Mayor Harris moved to approve the minutes from the regular meeting of the board of mayor and aldermen held June 20, 2023. The motion was seconded by Alderman Green and passed by a 7-0 electronic vote.

1.4 Public Hearing:

1. Ordinance 23-21, an ordinance amending Section 1-102 of the Springfield Municipal code relative to the regular order of business for meetings of the board of mayor and aldermen.

2.0 Legislative:

2.1 Alderman Green moved to approve Ordinance 23-21 on second and final reading. An ordinance amending Section 1-102 of the Springfield Municipal Code relative to the regular order of business for meetings of the board of mayor and aldermen. The motion was seconded by Alderman Hubbard and passed by a 7-0 electronic vote.

2.2 Alderman Hubbard moved to approve Ordinance 23-22 on first reading. An ordinance amending the fiscal year 2024 annual budget for the City of Springfield by amending certain General Fund and Utility Fund operating budgets. The motion was seconded by Alderman Green and passed by a 7-0 electronic vote.

- 2.3 Alderman Green moved to discuss and possibly take action on Ordinance 23-23 on first reading. An ordinance amending Ordinance 19-02 by amending Title 8, Chapter 2 of the Springfield Municipal Code entitled "Beer". The motion was seconded by Alderman Hubbard.

Alderman Gragg moved to defer the vote until the next meeting. The motion was seconded by Alderman Hubbard and passed by a 7-0 electronic vote.

- 2.4 Vice Mayor Harris moved to approve Ordinance 23-24 on first reading. An ordinance rezoning three (3) parcels on Hwy 41 South from Commercial Services District (CS) to Agricultural District (A). The motion was seconded by Alderman Hubbard and passed by a 7-0 electronic vote.

### 3.0 Administrative

- 3.1 Alderman Green moved to approve the monthly TVA wholesale fuel cost adjustment of \$0.02442 per kilowatt hour effective July 1, 2023. The motion was seconded by Vice Mayor Harris and passed by a 7-0 electronic vote.

The resulting retail rate is 6.05 % lower than last month and will result in a \$4.80 to \$7.50 decrease in the average residential electric bill.

- 3.2 Alderman Hubbard moved to approve the adjustment of monthly gas rates of the Springfield Gas Department. The motion was seconded by Alderman Green and passed by a 7-0 electronic vote.

The Purchased Gas Adjustment (PGA) decreased to \$0.3885 or 0.82% from the previous month. The actual decrease in rates across the board is 0.46%.

- 3.3 Alderman Hubbard moved to approve task order #3 to the Griggs and Maloney contract in the amount of \$56,000 for 2021 CDBG Wastewater treatment plant upgrades. The motion was seconded by Alderman Gragg and passed by a 7-0 electronic vote.

- 3.4 Alderman Hubbard moved to approve a patching contract in the amount of \$434,020 with Meadows Contracting, LLC of Adams, TN. The motion was seconded by Alderman Green and passed by a 7-0 electronic vote.

- 3.5 Alderman Green moved to approve a paving contract for street construction, maintenance, and repair in the amount of \$1,429,931.05 with McIntosh Construction Company, LLC of Clarksville, TN. The motion was seconded by Alderman Gragg and passed by a 7-0 electronic vote.

- 3.6 Alderman Hubbard moved to approve a contract for mowing rights-of-way and litter removal in the amount of \$29,140 with 3C's Lawn Care of Madison, TN. The motion was seconded by Alderman Green and passed by a 7-0 electronic vote.

- 3.7 Alderman Hubbard moved to approve a concrete construction contract for miscellaneous projects in the amount of \$991,375 with Pavement Restorations, Inc. of Milan, TN. The motion was seconded by Alderman Green and passed by a 7-0 electronic vote.
- 3.8 Alderman Green moved to approve a professional services agreement with Gresham Smith for engineering services for capital improvements to the electric system. The motion was seconded by Alderman Hubbard and passed by a 7-0 electronic vote.
- 3.9 Alderman Green moved to approve appointments to various boards and commissions. The motion was seconded by Alderman Hubbard and passed by a 7-0 electronic vote.

Business Conduct and Ethics Committee

Terry Resha-Electric Utility Director  
Term Expires-June 30, 2024

Housing Authority Board

At-Large-Eddy Stewart (to fill unexpired term of Robert Farmer)  
Term Expires-December 31, 2023

4.0 Consent

Alderman Hubbard moved to approve the entire consent docket. The motion was seconded by Alderman Trotter and passed by a 7-0 electronic vote.

- 4.1 Fire Department's request to award the bid for turnout gear in the amount of \$31,950 to Safe Industries of Easley, SC. Budget: \$32,000
- 4.2 Finance Department's request to purchase Enterprise Asset Management Suite software for a one-time fee of \$49,525 and recurring fee of \$39,564 as a sole source purchase from Tyler Technologies of Dallas, TX.  
Budget: \$89,900

Mayor Schneider mentioned the passing of Mr. Louis Jamison who was a big contributor to the city.

Alderman Hubbard mentioned the loss of Mr. Billy Townsend who was a great man and a Vietnam veteran friend.

5.0 City Manager's Report

During City Manager Ryan Martin's report, he reported that:

- The new utility bills and the new online system are out. The new system has better usage information and the city is excited to provide this additional level of service to our customers.

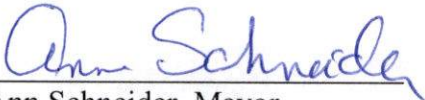
- The Dixie Youth 12U State Tournament was held this past weekend at J. Travis Price Park. Gate fees, lodging, and food provided over a half million-dollar boost to our local economy. The Springfield team placed runner up and Greenbrier won first place. The parks and recreation department did a great job on the tournament.
- The Dixie Youth 6U Springfield team is headed to the World Series in Rockwood, TN to represent the state and hope to finish strong.
- Over 150 employees worked Freedom Fest and we appreciate everyone who worked over the holiday weekend to serve the city, citizens, and tourists. Thousands of people came to hear Megan Moroney and it was a great evening.
- FY2023 finished strong with local option sales tax dollars up nearly one million dollars over the amended budget amount and over 1.3 million dollars over the overall budget amount when including the state shared sales tax amount.
- Chris Traugher, Robertson County Assessor of Property has provided the certified tax rate of \$0.7053; this will be on the agenda to approve next month. The steep drop will offset the increase in property values that resulted from the reappraisal this year.
- Some fee increases and fee eliminations will be coming next month. Some fees need to be updated and others eliminated completely.
- The facility study will be presented at the August meeting. The board will have a copy of the study results to review before the meeting and will be able to ask questions after the presentation.
- The Comprehensive Growth Plan is complete and the consultants would like to meet with the board of mayor and alderman, either collectively in a special meeting or in twenty-minute phone interviews individually.
- FY 2023 was a record year for The Legacy Golf Course with revenues exceeding expectations by \$300,000. June was a record month with over 4,300 rounds of golf played which is 1,000 rounds over budget, making this a tremendous year for The Legacy Golf Course and it continues to be our biggest asset. The airport also had a great year with 2,365 flight operations in the month of June and 13,000 take offs so far this year, this includes planes taking off or landing. Library Director Michelle Adcock reports there were 15,736 circulations in the month of June at the library. All of our facilities are heavily utilized and we are thankful for your investment in them. These services are utilized, needed, and appreciated by our citizens.
- The State of the City is next Thursday, July 27<sup>th</sup>. Ticket deadline is the 24<sup>th</sup>. We will have another good turnout based on the ticket sales.

Mayor Schneider announced Library Director Michelle Adcock was in the room if anyone had any questions and thanked her for all that she does.

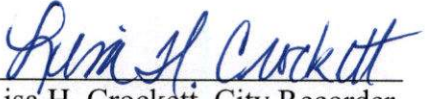
Vice Mayor Harris extended his condolences on behalf of the board to Terry Beers and his family for the loss of his mother.

6.0 Adjournment

Mayor Schneider adjourned the meeting.

  
Ann Schneider, Mayor

Attest:

  
Lisa H. Crockett, City Recorder