

**MINUTES  
BOARD OF MAYOR AND ALDERMEN  
REGULAR MEETING  
MAY 18, 2021**

**Board present**

Mayor Ann Schneider  
Vice Mayor Tim Harris  
Alderman Emily Green  
Alderman Bobby Trotter  
Alderman Lisa Arnold  
Alderman James Hubbard

**Staff present**

City Manager Ryan Martin  
Assistant City Manager Candice Tillman  
City Recorder Lisa Crockett  
City Attorney Christy Barteo  
City Clerk Kimberly Brickles

**Board absent**

Alderman Jeff Gragg

1.0 Call to order 6:00 P.M.

1.1 Pledge of allegiance to the American flag.

1.2 Alderman Green moved to approve the minutes from the regular meeting of the Board of Mayor and Aldermen held April 20, 2021. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.

Vice Mayor Harris made a motion to move administrative item 3.7 to this portion of the agenda. The motion was seconded by Alderman Hubbard. Alderman Arnold stated for the record that she would be abstaining from the vote because she is the fundraiser for Bransford. The motion passed by a 5-0-1 electronic vote. Ayes: Harris, Trotter, Hubbard, Schneider, and Green Abstain: Arnold

3.7 Alderman Hubbard moved to discuss and possibly take action on a presentation and request from the Bransford Community Center Board for the construction of a community center. The motion was seconded by Alderman Green.

Alderman Trotter moved to donate one million dollars (\$1,000,000) to Greater Faith Community Action Corporation for the payment of construction invoices for the construction of a new Bransford Community Center. The funds will come from FY21 surplus sales tax revenues. The motion was seconded by Vice Mayor Harris and passed by a 5-0-1 electronic vote. Ayes: Harris, Trotter, Hubbard, Schneider, and Green Abstain: Arnold

Mayor Schneider thanked everyone that participated in the city wide clean up day held on Saturday, May 1, 2021. She also expressed her condolences to the family of Mr. Raymond Woodard.

2.0 Legislative

2.1 Vice Mayor Harris moved to approve Ordinance 21-03 on third and final reading. An ordinance establishing a new fee schedule and calculation method for building permits. The motion was seconded by Alderman Trotter and passed by a 6-0 electronic vote.

2.2 Alderman Green moved to approve Ordinance 21-04 on third and final reading. An ordinance establishing a new permit fee schedule for mechanical & gas piping systems. The motion was seconded by Alderman Trotter and passed by a 6-0 electronic vote.

2.3 Alderman Hubbard moved to approve Ordinance 21-06 on first reading. An ordinance amending the fiscal year 2021 annual budget for the City of Springfield by amending certain General Fund and Utility Fund operating budgets. The motion was seconded by Alderman Green and passed by a 6-0 electronic vote.

Vice Mayor Harris asked for a five-minute recess to reset the voting system.

2.4 Alderman Hubbard moved to discuss Ordinance 21-07 on first reading. An ordinance adopting the annual budget (and tax rate) for the fiscal year beginning July 1, 2021 through June 30, 2022. The motion was seconded by Alderman Trotter.

Vice Mayor Harris moved to amend to include a 12% wastewater rate increase from the proposed 6% rate increase. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.

The main motion, as amended, was brought back to the floor and passed by a 6-0 electronic vote.

2.5 Alderman Green moved to discuss Ordinance 21-11 on first reading. An ordinance rescinding Ordinance 20-09 in its entirety and setting a new schedule of rates and charges for the Springfield wastewater system. The motion was seconded by Alderman Arnold.

Vice Mayor Harris moved to amend to include a 12% wastewater rate increase from the proposed 6% rate increase. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.

The main motion, as amended, was brought back to the floor and passed by a 6-0 electronic vote.

2.6 Alderman Hubbard moved to discuss Ordinance 21-05 on first reading. An ordinance rescinding Ordinance 20-10 in its entirety establishing a new schedule of fees and charges for play at The Legacy Golf Course. The motion was seconded by Vice Mayor Harris.

Alderman Trotter moved to amend to allow active and retired law enforcement and fire personnel to play at a rate equal to the Military Rate. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.

The main motion, as amended, was brought back to the floor and passed by a 6-0 electronic vote.

- 2.7 Alderman Hubbard moved to approve Ordinance 21-08 on first reading. An ordinance establishing a new schedule of sign-up fees for city recreation leagues. The motion was seconded by Alderman Green and passed by a 6-0 electronic vote.
- 2.8 Alderman Hubbard moved to approve Ordinance 21-09 on first reading. An ordinance amending Title 20 of the Springfield Municipal Code by amending Chapter 2 entitled "Temporary Food Vendor Regulations". The motion was seconded by Alderman Trotter and passed by a 5-1 electronic vote. Ayes: Harris, Trotter, Schneider, Arnold, and Green Nay: Hubbard
- 2.9 Alderman Hubbard moved to approve Ordinance 21-10 on first reading. An ordinance amending Title 15 of the Springfield Municipal Code by amending Chapter 5 entitled "Parking" by the addition of a new section entitled "Fifteen Minute Parking". The motion was seconded by Vice Mayor Harris and passed by a 6-0 electronic vote.
- 2.10 Vice Mayor Harris moved to approve Ordinance 21-12 on first reading. An ordinance rezoning three (3) parcels located in the 9<sup>th</sup> Civil District on 22<sup>nd</sup> Avenue East from R7 high density residential district to MRO multiple residential and office district. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.
- 2.11 Alderman Green moved to approve Resolution 21-18. An initial resolution authorizing the issuance of not to exceed \$6,995,000 in aggregate principal amount of general obligation public improvement bonds of the City of Springfield, Tennessee. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.
- 2.12 Alderman Green moved to approve Resolution 21-21. A resolution authorizing the issuance of not to exceed \$6,995,000 in aggregate principal amount of general obligation public improvement bonds of the City of Springfield, Tennessee; making provision for the issuance, sale and payment of said bonds; establishing the terms thereof and the disposition of proceeds therefrom; and providing the levy of taxes for the payment of debt service on the bonds. The motion was seconded by Alderman Trotter and passed by a 6-0 electronic vote.
- 2.13 Vice Mayor Harris moved to approve Resolution 21-19 on first reading. A resolution annexing property owned by Sabi Kumar, located in the 16<sup>th</sup> Civil District, including a portion of right-of-way of Old Highway 431 South and Tom Austin Highway. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.

- 2.14 Alderman Hubbard moved to approve Resolution 21-20. A resolution accepting an irrevocable letter of credit from Poplar Ranch Ventures, LLC to guarantee the completion of infrastructure improvements in Eden Pointe Subdivision, Phase 2. The motion was seconded by Alderman Green and passed by a 6-0 electronic vote.

3.0 Administrative

- 3.1 Vice Mayor Harris moved to approve the monthly TVA wholesale fuel cost adjustment of \$0.01733 per kilowatt hour effective June 1, 2021. The motion was seconded by Alderman Arnold and passed by a 6-0 electronic vote.

The resulting retail rate is 5.98% higher than last month and will result in a \$4.12 to \$6.44 increase in the average residential electric bill.

- 3.2 Alderman Green moved to approve the adjustment of monthly gas rates of the Springfield Gas Department. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.

The Purchased Gas Adjustment (PGA) decreased to \$0.3280 or 7.06% from the previous month. The actual decrease in rates across the board averaged 4.09%.

- 3.3 Alderman Hubbard moved to extend the recycling collection and marketing services contract with Green Village Recycling, Inc. for an additional twelve (12) months. The contract will expire June 30, 2022 and the cost will remain \$11.00 per month for each customer serviced. The motion was seconded by Alderman Green and passed by a 6-0 electronic vote.

- 3.4 Alderman Hubbard moved to approve on an agreement between the City of Springfield and Springfield Wastewater Department to relocate and install utilities in the William A. Batson Parkway extension project. The motion was seconded by Alderman Green and passed by a 6-0 electronic vote.

- 3.5 Vice Mayor Harris moved to approve an agreement between the City of Springfield and Springfield Water Department to relocate and install utilities in the William A. Batson Parkway extension project. The motion was seconded by Alderman Trotter and passed by a 6-0 electronic vote.

- 3.6 Alderman Hubbard moved to appoint RaCarol Woodard to the Adult Entertainment Board as a representative of Ward 1 to fill the unexpired term of Raymond Woodard. The term will expire November 30, 2022. The motion was seconded by Alderman Green and passed by a 6-0 electronic vote.

- 3.7 Moved for consideration after 1.2.

- 3.8 Vice Mayor Harris moved to approve easements for the Logan/Todd waterline project. The motion was seconded by Alderman Trotter and passed by a 6-0 electronic vote.

The two deeds transfer property interests to the Logan/Todd Regional Water Commission. The Deed of Easement conveys all easement rights conveyed by the City of Springfield for the waterline from the water plant in Guthrie, KY. The other deed conveys the property the City acquired from Williams Chapel Missionary Baptist Church to the Commission.

- 3.9 Vice Mayor Harris moved to approve the logo and disc golf course name, the Highlands Disc Golf Course at J. Travis Price Park. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.
- 3.10 Alderman Hubbard moved to approve Change Order #1 to the Martin Luther King, Jr. Park playground project with Great Southern Recreation in the amount of \$3,597. The new contract amount will be \$375,826.11. The motion was seconded by Vice Mayor Harris and passed by a 6-0 electronic vote.
- 3.11 Alderman Hubbard moved to approve a contract for Phase II MS4 monitoring for an amount not to exceed \$50,250 to Civil & Environmental Consultants, Inc of Franklin, TN. The motion was seconded by Alderman Green and passed by a 6-0 electronic vote.
- 3.12 Vice Mayor Harris moved to approve a unit price paving contract for street construction, maintenance, and repair in the amount of \$1,324,676.25 to Vulcan Materials Company of Hermitage, TN. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.
- 3.13 Alderman Hubbard moved to approve a mowing and litter removal contract in the amount of \$29,820 to 3 C's Lawn Care of Madison, TN. The motion was seconded by Alderman Trotter and passed by a 6-0 electronic vote.
- 3.14 Alderman Hubbard moved to approve a proposal in the amount of \$185,000 from Griggs and Maloney, Inc. for engineering services for a new wastewater treatment plant. The motion was seconded by Vice Mayor Harris and passed by a 6-0 electronic vote.
- 3.15 Alderman Hubbard moved to discuss a request from Raymond Francis for a water adjustment. The motion was seconded by Alderman Green. No action taken.
- 4.0 Consent

Vice Mayor Harris moved to approve the entire consent docket. The motion was seconded by Alderman Hubbard and passed by a 6-0 electronic vote.
- 4.1 Police Department's request to purchase a 2021 Dodge Durango in the amount of \$31,160.18 utilizing state contract #209-RXRYQ2874 from Chrysler, Dodge, Jeep, Ram of Columbia. Budget: \$31,161
- 4.2 Gas Department's request to purchase one thousand (1,000) Itron AMR meter endpoints and conversion gears in the amount of \$68,250 from United Systems of Lafayette, TN as a sole source. Budget: \$100,000

4.3 Finance Department's request to purchase three (3) MC4Core mobile data collectors in the amount of \$64,000 from United Systems of Lafayette, TN as a sole source. Budget: \$66,000

5.0 City Manager's Report

During City Manager Ryan Martin's report, he reported that:

- Staff is working on a new voting software and will have something to roll out in the next couple of months.
- The city-wide cleanup was a huge success with over 5,900 pounds of litter picked up.
- The adopt a street program has launched for businesses, individuals, and organizations to adopt a street for beautification purposes.
- Springfield is the place to be; 80 people in town for a disc golf tournament, restaurants were full, hotels were full, and there was a monster truck event at the Robertson County Fairgrounds that brought in a few thousand people.
- The city did get the local relief grant from the legislative session; however, it was cut in half from what we originally expected. It is a little over \$200,000 and it will go to the wastewater fund.
- Last year, the hotel/motel tax resolution that was issued to the legislature asking for a hotel/motel tax for the City of Springfield died because of COVID. This year the legislature passed a bill to allow a hotel/motel tax in the amount of 4%. An ordinance will come before the board, hopefully in July to adopt a hotel/motel tax in the amount of 4%. This money must be used for tourism and tourism development.
- We received the final payment from CSX.
- Mr. Jim Willhite passed away. He served on the IDB for many years and a resolution honoring him will be forthcoming.

Mayor Schneider reminded everyone that the public hearing for the budget will be held on June 15<sup>th</sup> and the third and final reading of the budget will be held on Thursday, June 17<sup>th</sup> at noon at city hall.

6.0 Adjournment

Mayor Schneider adjourned the meeting.

  
Ann Schneider, Mayor

Attest:  
  
Lisa H. Crockett, City Recorder