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SPRINGFIELD - ROBERTSON COUNTY JOINT AIRPORT BOARD
Regular Meeting Minutes – April 12, 2023
Springfield - Robertson County Airport, Springfield TN

Board Members present: Jerry Converse, Edison Guthrie, Gina Holt, Paul Nutting, Chris Simpkins, Janice Wallace

Board Members absent: Lewis Walling

Ex-Officio Members present: none

Airport Staff present: Brian Urbach, Lynn West, Mark Stoesser

Chairman Paul Nutting called the meeting to order at 8:00 am. Six (6) members of the board were present for a quorum.

The minutes from the March 8, 2023 regular board meeting and March 29, 2023 special board meeting were sent to board members prior to the meeting. Gina Holt made a motion to approve the both sets of minutes as presented. Janice Wallace seconded the motion, and it passed unanimously by a voice vote.

Edison Guthrie gave the Treasurer's Report for March, 2023. There was a total of \$234,718.41 in the bank accounts. There was a \$3,636.23 loss for the month; for the year, however, there is a surplus of \$34,171.47 including grants received. Chris Simpkins made a motion to approve the Treasurer's Report as presented. Janice Wallace seconded the motion, and it passed unanimously by a voice vote.

Airport Manager Brian Urbach distributed a written version of his monthly report. There were 2,052 flight operations at the airport in March, which is an increase from 1,240 flight operations in March 2022. There has been an average of ten (10) Enterprise car rentals and six (6) courtesy car usages each month in 2023. There were 4,700 gallons of 100 LL sold in March, but only 241 gallons of Jet-A fuel were sold. All tie-down spots are rented; there are four transient tie-down places kept available. During the March 3 windstorm, the Wingnuts hangar door was damaged. The property insurance will pay for a replacement door. Other storm repairs to doors at Building D and Hangar H are planned. The AWOS is back in service after the storm. One lawnmower was sold on www.GovDeals.com; three (3) items will be relisted that did not sell. Brian and Lynn will be attending the Tennessee Aviation Conference next week. Planned events at the airport in April include a Trail Life Scout campout, a food truck day, and a car show. A music video was filmed at the airport in March by Ryan Stone. Brian showed security camera footage of two planes affected by wind shear while trying to land. Both performed go-arounds, and there

were no accidents. These incidents happened on April 11.

There was one bid for the concrete floor repair in the Highland Rim Aviation hangar. Six companies had come to look at the hangar and take a bid package. The bid price of \$59,941 by the sole bidder Nabholz was above the remaining fund balance of \$41,494.99 available in the Hangar Renovation grant. The board and meeting attendees went to the hangar to see the condition of the metal carousel floor. The board discussed using reserve funds to cover the cost difference between the bid price and the available balance in grant proceeds, the effect of the extra expense on the current budget shortfall, and the upcoming decisions of the city and county about whether to pay their requested contributions to the proposed Airport Budget for Fiscal Year 2024. The airport has the option to negotiate with the sole bidder before making an award. The Nabholz bid price is good for 30 days. Jerry Converse made a motion to approve the award of the bid to Nabholz using fund reserves to pay for the remaining balance of the contract amount not covered by grant funds, contingent upon Brian Urbach attempting to negotiate a lower price, and authorizing Chairman Paul Nutting to execute the contract for either the bid price or the lower negotiated price. Chris Simpkins seconded the motion, and it passed unanimously by a voice vote.

The board discussed the design and construction of site improvements needed for the new t-hangars project to be funded with a Bipartisan Infrastructure Law (BIL) grant. Depending upon the accumulation of funds and the authorization of construction, the site work could take more than a year to complete. Attorney Margaret Martin, who will be working with County Attorney Clyde Richert on preparing the land lease and other legal documents for the public/private partnership to construct the new hangars, has billed the board for some preliminary research related to the project without receiving notification to proceed. The research is something that has to be done anyway and Paul Nutting, Brian Urbach and Clyde Richert will have a telephone conference with Ms. Martin as soon as possible to discuss a schedule for the legal work that more closely aligns with the project timeline.

The grant for the Above Ground Fuel Tank Final Design and Bidding project and the BIL grant for the Final Site Design and Bidding project for the new T-hangar project are progressing through the TDOT approval process.

The current lease with Wingnuts Aviation expires May 12, 2023. Brian proposed extending that lease until June 30, 2023 to coincide with the end of the AMF lease. Brian talked to TDOT about the lease extension. There were grant assurances that were violated by that lease, unbeknownst to the airport and Wingnuts. TDOT had been assured a few years ago that the lease would not be extended. They will have to decide if the lease can be extended only for a few weeks. A new lease between the board and Wingnuts is still being negotiated.

Brian Urbach and Paul Nutting will attend the City of Springfield Board of Mayor and Alderman

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and Robertson County Commission meetings to answer any questions about the proposed Airport Budget for Fiscal Year 2024.

An early morning security camera video has revealed that a large overnight shipment of roosters was delivered to an airplane that landed at the airport and then departed to its destination. The appropriate government agencies have been notified.

The meeting was adjourned by consensus at 9:14 am.

Respectfully submitted,

Edison Guthrie
Secretary - Treasurer