

SPRINGFIELD - ROBERTSON COUNTY JOINT AIRPORT BOARD
Special Meeting Minutes – March 29, 2023
Springfield - Robertson County Airport, Springfield TN

Board Members present: Jerry Converse, Edison Guthrie, Gina Holt, Paul Nutting, Chris Simpkins, Janice Wallace (partial by phone)

Board Members absent: Lewis Walling, Janice Wallace

Ex-Officio Members present: Ryan Martin, Billy Vogle, Jordan Osborne

Airport Staff present: Brian Urbach

Chairman Paul Nutting called the meeting to order at 7:30 am. Five (5) members of the board were present in the conference room for a quorum. Janice Wallace was present for part of the meeting by telephone.

Paul Nutting gave an overview of the updated proposed FY 2023-2024 budget prepared by the budget committee. Exclusive of grant funding and capital improvement expenses, the budgeted income is \$390,100 and the budgeted expenses are \$424,740, leaving a deficit of \$39,840. The proposed budget is brought into balance by utilizing cash reserves in the amount of \$39,840. Employees will receive a 5% cost of living adjustment. Employee health insurance and retirement expense in the total amount of \$46,550 will be funded with contributions from the city and county of \$23,275 each. Two (2) employees have indicated they wish to be covered by the health insurance plan and all four (4) employees will participate in the Tennessee Consolidated Retirement System (TCRS). Employees covered under the health care plan will contribute twenty-five percent (25%) of the premium cost with the airport covering seventy-five percent (75%) of the cost. Airport employees will participate in the current TCRS political subdivision pension plan. The plan will be non-contributory for employees and will have no adjustment for cost of living. The annual cost for the SRC Airport will be 9.2% of annual employee payroll. The city and county will each make local match contributions in the amount of \$51,875 for three (3) grants totaling \$2,075,000.

The largest portion of the local matching funds will be used to fund the Above Ground Fuel System Construction grant project in the amount of \$1,500,000. Local matching funds for grant projects will vary from year to year and may not be budgeted each and every year. The SRC Airport is one of only three airports in the state which still have below ground fuel tanks. The matching funds must be paid at the beginning of a grant project.

Revenues include a non-commercial hangar rent increase of \$10 per month which will be

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implemented October. Paul Nutting does not think major construction will happen on the hangar project this year, but site design and construction should begin.

There was discussion about the city and county contributing to the airport's budgeted expenses. The governing bodies will have to be educated about the needs. It was mentioned that the Springfield-Robertson County Airport is not the airport it was several years ago. County Mayor Billy Vogle made the point that the airport was asking the county for almost \$75,000 and would still have a deficit, not counting the use of fund reserves to balance the budget.

Jerry Converse made a motion to balance the Fiscal Year 2024 Budget through the use of \$39,840 in cash reserves and to approve the budget as presented. Chris Simpkins seconded the motion, and it passed unanimously by a voice vote.

The meeting was adjourned by consensus at 8:15 am.

Respectfully submitted,

Edison Guthrie
Secretary - Treasurer