

**MINUTES
BOARD OF MAYOR AND ALDERMEN
REGULAR MEETING
MARCH 16, 2021**

Board present

Mayor Ann Schneider
Vice Mayor Tim Harris
Alderman Emily Green
Alderman Bobby Trotter
Alderman Jeff Gragg
Alderman James Hubbard
Alderman Lisa Arnold

Staff present

City Manager Ryan Martin
Assistant City Manager Candice Tillman
City Recorder Lisa Crockett
City Attorney Christy Barteo
City Clerk Kimberly Brickles

- 1.0 Call to order 6:00 P.M.
- 1.1 Pledge of allegiance to the American flag.
- Mayor Schneider welcomed Candice Tillman as the city's new Assistant City Manager.
- 1.2 Vice Mayor Harris moved to approve the minutes from the regular meeting of the Board of Mayor and Aldermen held February 23, 2021. The motion was seconded by Alderman Hubbard and passed by a 7-0 electronic vote.
- 1.3 Public Hearing:
1. Ordinance 21-01 an ordinance amending the fiscal year 2021 annual budget for the City of Springfield by amending certain general fund and utility fund operating budgets.
 2. Ordinance 21-02 an ordinance establishing the schedule of fees for City of Springfield Cemeteries by rescinding Ordinance 13-07 in its entirety and substituting a new schedule of fees.
 3. Resolution 21-09 a resolution annexing approximately 15.30 acres of property owned by Clay Jones Construction, LLC, located in the 9th Civil District including a portion of right-of-way of Wallace Road of approximately 0.46 acres.
 4. Resolution 21-10 a resolution annexing approximately 5.00 acres of property owned by Equity Trust Company, located in the 9th Civil District including a portion of right-of-way of Lahr Road of approximately 0.17 acres.
- 1.4 Roger Morse, P.E. with Griggs & Maloney, Inc. made a presentation on the findings of the wastewater treatment plant optimization study.

Mayor Schneider reminded the board of the TVA economic development meeting on March 17, 2021 at 8:30 am in the board room at city hall.

2.0 Legislative

- 2.1 Alderman Green moved to approve Ordinance 21-01 on second reading. An ordinance amending the fiscal year 2021 annual budget for the City of Springfield by amending certain general fund and utility fund operating budgets. The motion was seconded by Alderman Hubbard and passed by a 7-0 electronic vote.
- 2.2 Alderman Arnold moved to approve Ordinance 21-02 on second reading. An ordinance establishing the schedule of fees for City of Springfield Cemeteries by rescinding Ordinance 13-07 in its entirety and substituting a new schedule of fees as set forth in "Exhibit A" attached. The motion was seconded by Vice Mayor Harris and passed by a 7-0 electronic vote.
- 2.3 Alderman Hubbard moved to approve Ordinance 21-03 on first reading. An ordinance establishing a new fee schedule and calculation method for building permits. The motion was seconded by Alderman Green and passed by a 7-0 electronic vote.
- 2.4 Alderman Hubbard moved to approve Ordinance 21-04 on first reading. An ordinance establishing a new permit fee schedule for mechanical & gas piping systems. The motion was seconded by Alderman Trotter and passed by a 7-0 electronic vote.
- 2.5 Alderman Gragg moved to approve Resolution 21-09 on second reading. A resolution annexing approximately 15.30 acres of property owned by Clay Jones Construction, LLC, located in the 9th Civil District including a portion of right-of-way of Wallace Road of approximately 0.46 acres. The motion was seconded by Alderman Hubbard and passed by a 7-0 electronic vote.
- 2.6 Alderman Green moved to approve Resolution 21-10 on second reading. A resolution annexing approximately 5.00 acres of property owned by Equity Trust Company, located in the 9th Civil District including a portion of right-of-way of Lahr Road of approximately 0.17 acres. The motion was seconded by Alderman Gragg and passed by a 7-0 electronic vote.
- 2.7 Alderman Arnold moved to approve Resolution 21-14. A resolution declaring certain property surplus and authorizing the disposal of such property. The motion was seconded by Alderman Green and passed by a 7-0 electronic vote.
- The surplus property included items from the Public Works Department.
- 2.8 Alderman Hubbard moved to approve Resolution 21-15. A resolution accepting streets, right-of-way, easements, and infrastructure improvements as well as a maintenance bond for Section 4 of the Village Greens at Springfield Subdivision-PUD. The motion was seconded by Alderman Arnold and passed by a 7-0 electronic vote.

3.0 Administrative

- 3.1 Alderman Hubbard moved to approve the monthly TVA wholesale fuel cost adjustment of \$0.02036 per kilowatt hour effective April 1, 2021. The motion was seconded by Alderman Green and passed by a 7-0 electronic vote.

The resulting retail rate is 3.5% higher than last month and will result in a \$2.45 to \$3.83 increase in the average residential electric bill.

- 3.2 Vice Mayor Harris moved to approve the adjustment of monthly gas rates of the Springfield Gas Department. The motion was seconded by Alderman Green and passed by a 7-0 electronic vote.

The Purchased Gas Adjustment (PGA) increased to \$0.3472 or 7.43% from the previous month. The actual increase in rates across the board averaged 4.16%.

- 3.3 Alderman Trotter moved to waive the one-year notice requirement of the water tank attachment lease with Lightning Broadband. The motion was seconded by Alderman Arnold and passed by a 7-0 electronic vote.

- 3.4 Alderman Hubbard moved to approve an agreement with the Municipal Technical Advisory Service (MTAS) to conduct a water and wastewater utility rate study. The motion was seconded by Alderman Green and passed by a 7-0 electronic vote.

- 3.5 Alderman Arnold moved to approve an amendment to the engineering services contract with Griggs & Maloney, Inc. in the amount of \$8,500 for the Greenbrier pump station replacement project. The motion was seconded by Alderman Hubbard and passed by a 7-0 electronic vote. The new contract amount will be \$53,500.

- 3.6 Alderman Trotter moved to approve a change order to the Martin Luther King Jr. Park playground improvements contract with C & C Contracting, LLC, in order to reduce a portion of sidewalk from 10 feet to 8 feet. The motion was seconded by Alderman Green and passed by a 7-0 electronic vote. The contract amount will remain the same.

- 3.7 Vice Mayor Harris moved to approve an amendment to the Pyro Shows contract for the 4th of July fireworks to include general liability insurance changes. The motion was seconded by Alderman Gragg and passed by a 7-0 electronic vote. The amount of the contract will remain \$13,500.

- 3.8 Alderman Hubbard moved to approve a three-year contract extension with Thurman Campbell Group, PLC of Clarksville, TN for financial statement audit services. The motion was seconded by Alderman Green and passed by a 7-0 electronic vote.

The audit fees included in the extension are as follows:

2021 Audit \$50,000
2022 Audit \$51,000
2023 Audit \$52,000

- 3.9 State Form CT-0253, Report on Debt Obligations, which reports on the \$26,675,000 General Obligation Public Improvement Refunding Bonds, Series 2021, issued on March 11, 2021. No action required.

4.0 Consent

No consent items.

Mayor Schneider reminded the board of the upcoming strategic planning session on Tuesday, March 23, 2021 at 5:00 pm in the board room at city hall.

Vice Mayor Harris inquired as to timing of the opening of the Splash Pad. City Manager Ryan Martin reported that it is scheduled to open Memorial Day weekend.

5.0 City Manager's Report

During City Manager Ryan Martin's report, he reported that:

- Candice Tillman is the new Assistant City Manager and welcomed her to this new role.
- The strategic planning session will be held on March 23, 2021 at 5:00 pm. The topics to be discussed will be growth, food trucks, and fiber internet.
- He appreciated the wastewater treatment plant staff for the work they do. The state recently conducted an inspection and the plant received a good report.
- Staff is working diligently on the 2021-2022 budget and will have it to the board in April.
- Pickleball has been added at the Center. Pickleball is very popular among the senior population. Alderman Trotter added that former Coach Greg Bell was a champion pickleball player.
- Springfield is looking bad with litter and pleaded with residents to keep our area clean and care about our community.

Alderman Hubbard encouraged everyone to get the COVID-19 vaccine as it becomes available to them and remember to continue to social distance.

6.0 Adjournment

Mayor Schneider adjourned the meeting.



Ann Schneider, Mayor

Attest:



Lisa H. Crockett, City Recorder